

CONTRACTOR SAFETY RESPONSIBILITIES
Accident Prevention Manual – 171 Appendix B
WOODLAND PULP, LLC & ST. CROIX TISSUE INC.
Baileyville, Maine

EXHIBIT “F”

**DUTIES AND RESPONSIBILITIES ON CONTRACTING COVERED BY THE
PROCESS SAFETY MANAGEMENT STANDARD**

I. ACKNOWLEDGMENTS

This policy is to be included with, and referred to as an exhibit to the addendum between WOODLAND PULP, LLC and ST. CROIX TISSUE, INC. and its subsidiary (“the company”) and its Contractors who are performing work, which is covered by the Process Safety Management Standard.

II. SCOPE OF COVERAGE

The Process Safety Management Standard applies to all Contractor activities on or adjacent to a covered process, except those incidental activities that do not influence process safety, such as janitorial work, food or drink services, laundry, delivery or other supply services. Consequently, Contractor performing maintenance, repair, turn-around, renovation, specialty work, construction, demolition, equipment, equipment installation and other work that may affect the safety of a covered process are covered by the Process Safety Management Standard and this policy.

III. PURPOSES

This policy does not replace the Contractor Safety Policies in place at the WOODLAND PULP, LLC and ST. CROIX TISSUE, INC. Mill, but rather, supplements those policies with respect to Contractors and/or Subcontractors performing work, which is covered by the Process Safety Management Standard. To the extent that a locations safety policy imposes stricter requirements on Contractors than does the Corporate Policy, then the location policy shall be followed.

The purposes of this Policy are as follows:

- A.) To outline the specific duties and responsibilities of both, the Company and its contractors and/or Subcontractors (collectively “Contractor”) as they relate to performing work, for the company, which is covered by The Process Safety Management Standard as set forth above in Section II. SCOPE OF COVERAGE.
- B.) To ensure that both Contractor and the Company have fulfilled their respective and common obligations as required by OSHA regulations, as they relate specifically to work in, around, upon or adjacent to processes that involve highly hazardous chemicals as described in 29 CFR 1910.119 (h), (f), (4) and (n).

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IV. GENERAL

The Company shall provide Contractor with the following information and documentation that such information has been provided:

- A.) Information pertaining to any known or potential hazards, such as fire, explosion or toxic releases that the Contractor or its employees may expect to encounter in the performance of their work in the company facility and its covered processes.
- B.) The applicable facility safety rules and safe work practices, including, but necessarily limited to, “Confined Space Entry Procedures”, “Lockout/Tagout” opening process equipment or piping.
- C.) The applicable provisions of the Emergency Response Plan for the facility in accordance with paragraph (n) of 29 CFR 1910.119, if a covered process of work adjacent to it is involved.